

Present: Matt Alves , Steve Beebe, Dave Campbell, Claire Eager, Luke Kujacznski, Becky Lussier-Tardy, Ron Plaisier, Houssam Toutanji, Beth Washington, Ann Woolley

Absent: Jill Bland, Mary Gustas, Scott Headley, Dean McCurdy

KVCC: Tom Buszek, Craig Jbara, Elizabeth Lyons, Patricia Schroeder, Marilyn Schlack, Thomas Sutton , Darcy Soule

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#### 1. ACCEPTANCE OF AGENDA

- a. The agenda was accepted as written.

#### 2. APPROVAL OF MINUTES

- a. The minutes of the October 7, 2016 meeting were approved as written.

#### 3. MEMBERSHIP

- a. New members
  - i. Luke Kujacznski – Urban Alliance
- b. Member Status
  - i. Steve Beebe has accepted another 3-year term
  - ii. Shawn Premer, from Consumers Credit Union and Dave Felicijan, from Accu-Mold have accepted an Advisory Board invitation

#### 4. PROGRAM UPDATES

- a. Elizabeth Lyons presented Career Academies and Continuing Education updates
  - i. *Police Academy* – 31 graduated from the 83<sup>rd</sup> academy, 30 have been hired as of January 12, 2017, a second 2016-2017 academy will start January 30<sup>th</sup>, 2017
  - ii. *Wind Turbine Technician* – Class 14 graduated December 17 and all achieved the BZEE International Certification, class 15 is under way with 11 seated, this current class only has 2 from Michigan the others are from other states or international
  - iii. *Patient Care* – May 2017 will be the next class, we currently have 3 accepted with 3 in progress, we plan on running one in May and September as well
  - iv. *Production Technician* – We ran 3 in the year 2016, all were a partnership with Momentum/Urban Alliance
  - v. *Corrections Academy* – 16 enrolled for the February academy, registration will be open to the public on January 23, 2017
  - vi. *CNC Operator* – We ran one CNC Academy in 2016, this was a partnership with Momentum/ Urban Alliance
  - vii. *Phlebotomy Academy* – Kicked off first academy on January 17, we received 18 applications for 6 available seats. Due to high demand, maximum class size was increased to 8 for the pilot. Plan on running another on in April and September
  - viii. *Life Enrichment* – Currently researching different types of classes, including Microsoft office, conversational Spanish, preserving food/canning, freezing, and drying, tiny house building, etc. This spring we are offering Beekeeping 101 & 102, Master Rain Gardener, Fitness Center Basics, and Medical Culinary programs.

- b. Patricia Schroeder reported the following corporate training activities:
  - i. The Michigan Skilled Trades Training Fund awarded \$1,221,358 to Region 8 SW MI area through 46 awards. KVCC Groves Center is supporting training for 220 employees receiving \$90,000 in training across 5 companies.
  - ii. A review of the state of Michigan STTF awards shows that training trends across the state are very similar to those seen in Southwest Michigan e.g. CNC, Blueprint, Electrical, Lean and Regulatory Training program requests are common.
  - iii. Our Maintenance Technician Module Series which offers Electrical, Mechanical and Fluid Power Training is being very positively received. The open enrollment offerings are evolving into employer requests for customized contract training to be delivered to their cohorts of 12 employees that target specific electrical and mechanical troubleshooting challenges they face.
  - iv. The Groves Center has been contacted by local service agencies to identify fast track employment training programs to enable Syrian refugees to earn a living wage and support their families relocating to Kalamazoo. The Production Technician Academy is one program that is being looked at to meet that need.
- c. Thomas Sutton gave technical service updates
  - i. We continue to work through the large 3-D printing project for a local manufacturer
  - ii. We have been asked by a large wind turbine manufacturer to provide customized training to their senior technicians
  - iii. We have a proposal out to a new wind company who has asked us to write their entire safety management program for their company, it will be written to comply with the OHSAS 18001 safety management standard
  - iv. Josh O'Keefe has been trained and certified to splice and test fiber optic cables, certification is a nationally recognized certification and will allow us to deliver training to structured cable installers and telecommunication industries
  - v. The KVCC Groves Center is sponsoring and mentoring the Mattawan First Robotics team this year, the team will use our facility and equipment to create its project for competition.
- d. Roundtable/Discussion
  - i. There will be a pancake breakfast early April at the Culinary Allied Health Building for \$10 that will be a part of the foundation scholarship.
  - ii. Beth Washington asked us to explore ways to integrate diversity goals into training objectives and offerings.
  - iii. MI Career Quest should have a designated session for the guided pathways at KVCC
  - iv. Early Middle College continues to grow at KVCC in partnership with KRESA
  - v. MLIVE has an article on KPS's strategic plan
  - vi. The Groves and EFE/KRESA should look into offering electives for Middle and High School students during the summer.
  - vii. WMU has a 4-day camp planned this summer for 8-12 graders, that will provide content on and show linkage between engineering and business.

**Next Meeting - Friday, April 7, 2017 - 7:30am**  
**Kalamazoo Valley Groves**